



**TOWN OF PINCHER CREEK COUNCIL
MEETING AGENDA
Monday, September 14, 2020 at 6:00 p.m.**
Council Chambers, Town Hall
962 St. John Avenue
[Virtual via GoToMeeting](#)

1. **Call to Order**
2. **Scheduled Public Hearing**
3. **Agenda Approval**
4. **Scheduled Delegations**
 - 4.1 Property Taxes – Jim Litkowski
 - 4.2 Pincher Creek & District Historical Society – Colleen Cyr
5. **Adoption of Minutes**
 - 5.1 Minutes of the Regular Meeting of Council held on August 24, 2020
 - 5.2 Minutes of the Special Meeting of Council held on August 28, 2020
 - 5.3 Minutes of the Committee of the Whole meeting held on September 2, 2020
6. **Business Arising from the Minutes**
 - 6.1 Disposition of Delegation – Allied Arts Council – Lebel Mansion Veranda
 - 6.2 Business Recovery Support Program
7. **Bylaws**
8. **New Business**
 - 8.1 Request to Waive Tax Penalties
 - 8.2 Prioritization of Rural Connectivity Across Canada
 - 8.3 Alberta Health Services – 911 Dispatch Service Changes
9. **Reports**
 - 9.1 Upcoming Committee Meeting and Events
10. **Administration**
 - 10.1 Council Information Distribution List
11. **Closed Session Discussion**
 - 11.1 North East Area Structure Plan Land Uses – FOIP s.24
 - 11.2 Alberta Municipal Water/Wastewater Partnership Agreement Approval – FOIP s.27
 - 11.3 Municipal Stimulus Program Grant Memorandum of Understanding Approval – FOIP s. 27
 - 11.4 Alberta Community Resilience Grant Amendment Approval – FOIP s. 27
 - 11.5 Chief Administrative Officer Performance Evaluation – FOIP s. 19
12. **Notice of Motion**
13. **Adjournment**

The next Regular Council Meeting is scheduled for September 28, 2020 at 6:00 p.m.



REGULAR MEETING OF COUNCIL
Held on Monday August 24, 2020 in the
Council Chambers, 962 St. John Avenue
Virtually, commencing at 6:00 p.m.

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: B. McGillivray, S. O'Rourke, M. Barber,
L. Jackson and S. Korbett

Absent with Regrets: W. Elliott

Staff: W. Catonio, Director of Finance and Human
Resources; L. Rideout, Director of
Community Services; A. Roth, Director of
Operations and L. Goss, Administrative
Manager

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 6:00 pm.

2. SCHEDULED PUBLIC HEARING

3. AGENDA APPROVAL

JACKSON:

That Council for the Town of Pincher Creek approves the August 24, 2020 agenda as amended, the amendment being the addition of item 11.7 Affordable Housing Proposal.

CARRIED 20-354

4. DELEGATIONS

4.1 Allied Arts Council – Stacey McRae

Stacey McRae and Val Wynder attended the meeting to make a presentation to Council regarding the Elevator and Verandah at the Lebel Mansion.

4.2 Skunks – Rene Feist

Rene Feist did not attend the meeting.

5. ADOPTION OF MINUTES

5.1 Minutes of the Special Meeting of Council held on July 27, 2020

BARBER:

That Council for the Town of Pincher Creek approve the minutes of the Special Meeting of Council held on July 27, 2020 as presented.

CARRIED 20-355

5.2 Minutes of Regular Meeting of Council held on July 27, 2020

McGILLIVRAY:

That Council for the Town of Pincher Creek approve the minutes of the Regular Meeting of Council held on July 27, 2020 as presented.

CARRIED 20-336

5.3 Minutes of the Committee of the Whole Meeting held on August 5, 2020

JACKSON:

That Council for the Town of Pincher Creek approve the minutes of the Committee of the Whole meeting held on August 5, 2020 as presented.

CARRIED 20-337

A. Roth joined the meeting at 6:17 pm

6. BUSINESS ARISING FROM THE MINUTES

6.1 Disposition of Delegation – Beverly McLachlin Drive Safety Concerns – Judy Lane

BARBER:

That Council for the Town of Pincher Creek refer the Beverly McLachlin Drive Safety Concerns to the Operations Committee for review with actionable solutions prior to September 30, 2020.

CARRIED 20-338

7. BYLAWS

8. NEW BUSINESS

8.1 Willow Street Road Reconstruction

KORBETT:

That Council for the Town of Pincher Creek approve \$120,000 from the General Streets Reserve for the road reconstruction of Willow Street, East of Waterton Avenue.

CARRIED 20-339

8.2 Municipal Stimulus Program Funding

McGILLIVRAY:

That Council for the Town of Pincher Creek direct administration to submit projects Replace WTP Raw Water, Backwash, Distribution and Process Pumps (original to plant, 1992) - \$365,000 (as per draft Infrastructure Master Plan 2020 Water Treatment Plant Review), New Sidewalk on Frederick Street from Bev. McLachlin to Hewetson - \$80,000 (as per iWorq resident request) for the Municipal Stimulus Program.

CARRIED 20-340

8.3 Alta Link Transmission Line Proposal

BARBER:

That Council for the Town of Pincher Creek receive the Alta Link Transmission Line Proposal information as presented.

CARRIED 20-341

8.4 Sanitary Forcemain Twinning Project Funding
McGILLIVRAY:

That Council for the Town of Pincher Creek approve \$4,888,000 to complete the Sanitary Forcemain Twinning project with \$2,333,000 of municipal funds from MSI Capital Funding and Utility Reserves to be combined with the \$2,555,000 Alberta Water/Wastewater Partnership grant funding.

CARRIED 20-342

9. REPORTS

9.1 Upcoming Committee Meetings and Events

MP John Barlow – Rural Crime – September 3
Elected Officials Meeting – September 10
AUMA Conference – September 23-25

10. ADMINISTRATION

10.1 Council Information Distribution List

KORBETT:

That Council for the Town of Pincher Creek accept the Council Information Distribution List as information.

CARRIED 20-343

10.2 Operations – Second Quarter Report

BARBER:

That Council for the Town of Pincher Creek accept the Operations Second Quarter Report as presented.

CARRIED 20-344

Mayor Anderberg called a recess at 6:52 pm.

A. Roth and L. Rideout left the meeting at 6:52 pm

Mayor Anderberg called the meeting back to order at 7:06 pm.

11. CLOSED MEETING DISCUSSION

McGILLIVRAY:

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Monday, August 24, 2020 at 7:06 pm in accordance with section 16, 21 and 24 of the Freedom of Information and Protection of Privacy Act, with the Director of Finance and Human Resources and Administrative Manager in attendance.

CARRIED 20-345

JACKSON:

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Monday, August 24, 2020 at 8:45 pm.

CARRIED 20-346

11.1 Minister of Health Meeting – FOIP s. 21

McGILLIVRAY:

That Council for the Town of Pincher Creek receive the information regarding the Minister of Health Meeting as presented.

CARRIED 20-347

11.2 Impacts of Assessment Model Changes – Letter of Support – FOIP s. 21

KORBETT:

That Council for the Town of Pincher Creek send a letter to MLA Roger Reid, Livingstone-Macleod opposing the provinces proposed Assessment Model Changes.

CARRIED 20-348

11.3 Dispute Notification Funding Formula Pincher Creek Emergency Services Commission – FOIP s. 16

O'ROURKE:

That Council for the Town of Pincher Creek appoint Councillor Barber as a representative for the Town of Pincher Creek to resolve the dispute regarding the funding formula for Pincher Creek Emergency Services Commission and direct administration to notify Council for the MD accordingly.

CARRIED 20-349

11.4 Property Tax Arrears Recovery – FOIP s. 16 & 24

McGILLIVRAY:

That Council for the Town of Pincher Creek authorize and approve to engage TAXervice to manage the property tax arrears recovery for the Town of Pincher Creek.

CARRIED 20-350

11.5 Sale of Service Agreement – MD of Pincher Creek No. 9 – FOIP s. 16 & 24

KORBETT:

That Council for the Town of Pincher Creek authorize and approve the Peace Officer Sale of Service Agreement dated July 30, 2020 between the Town and the M.D. of Pincher Creek No.9 and submit a copy of the agreement to the Alberta Solicitor General and Public Security in accordance with the Peace Officer Act, R.S.A. 2007, Chapter P-3.5.

CARRIED 20-351

11.6 Grassy Mountain Coal Project Joint Review Panel – FOIP s. 16

JACKSON:

That Council for the Town of Pincher Creek direct administration to prepare a hearing submission to be presented by Mayor Anderberg for the Grassy Mountain Coal Project Joint Review Panel Hearing.

CARRIED 20-352

11.7 Affordable Housing Proposal

McGILLIVRAY:

That Council for the Town of Pincher Creek direct administration to respond to the Pincher Creek Foundation regarding the Affordable Housing Proposal as discussed and refer the item to the August 28, 2020 Special Meeting of Council for consideration.

CARRIED 20-353

12. NOTICE OF MOTION

**13. ADJOURNMENT
O'ROURKE:**

That this meeting of Council on August 24, 2020 be hereby adjourned at 8:49 pm.

CARRIED 20-354

MAYOR, D. Anderberg

CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 14th DAY OF SEPTEMBER 2020 S E A L
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON MONDAY SEPTEMBER 14,
2020 AT 6:00 P.M.**

DRAFT



**SPECIAL MEETING OF COUNCIL
Held on Friday August 28, 2020
Council Chambers, 962 St. John Avenue
commencing at 1:00 p.m.**

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: B. McGillivray, L. Jackson, M. Barber,
S. Korbett, W. Elliott and S. O'Rourke

Staff: W. Catonio, Director of Finance and Human
Resources
M. Everts, Marketing, Events and Economic
Development Officer

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 12:55 pm.

**3. AGENDA APPROVAL
MCGILLIVRAY:**

That Council for the Town of Pincher Creek approves the August 28, 2020 agenda as presented.

CARRIED 20-355

JACKSON:

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Friday, August 28, 2020 at 12:56 pm in accordance with section 21 of the Freedom of Information and Protection of Privacy Act, with the Director of Finance and Human Resources, the Marketing, Events and Economic Development Officer; Minister of Health, Tyler Shandro; Assistant, Ivan and Minister of Legislative Assembly, Roger Reid in attendance.

CARRIED 20-356

O'ROURKE:

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Friday, August 28, 2020 at 2:15 pm.

CARRIED 20-357

3.1 Minister of Health – Rural Physicians – FOIP s. 21

JACKSON:

That Council for the Town of Pincher Creek authorize a statement to the public regarding Council's meeting with Minister Shandro.

CARRIED 20-358

4. ADJOURNMENT

O'ROURKE:

That this meeting of Council on August 28, 2020 be hereby adjourned at 2:17 pm.

CARRIED 20-359

MAYOR, D. Anderberg

CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 14th DAY OF SEPTEMBER 2020**

S E A L

**NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON FRIDAY SEPTEMBER 14,
2020 AT 6:00 P.M.**

DRAFT



Town of Pincher Creek
COMMITTEE OF THE WHOLE MINUTES
September 2, 2020 – 9:00 AM
962 St. John Avenue, Council Chambers
Virtually via GoToMeeting

ATTENDANCE:

- Mayor: D. Anderberg
- Councillors: B. McGillivray, M. Barber, S. O'Rourke, L. Jackson and S. Korbett
- Absent with Regrets: W. Elliott
- Staff: L. Wilgosh, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; A. Levair, Operations Coordinator; A. Grose, Recreation Manager and L. Goss, Administrative Manager.

1. Call to Order

The meeting was called to order at 9:00 am.

2. Agenda Approval

McGILLIVRAY:

That the Committee of the Whole for the Town of Pincher Creek approves the September 2, 2020 agenda as amended, the amendment being the addition of item 6.1 Grassy Mountain Coal Mine Submission and 8.1 Garbage Cans on Main Street.

CARRIED COTW 2020-077

3. Committee Reports

O'ROURKE

- August 5 Committee of the Whole
- August 11 AUMA Municipal Leaders Caucus
- August 18 Livingstone School Walkthrough
- August 19 Matthew Halton High School Walkthrough
- August 24 Regular Council
- August 28 Special Council

JACKSON	August 5	Committee of the Whole
	August 6	Policy Review Committee
	August 18	Municipal Development and Subdivision Authority
	August 21	Special Council
	August 24	Regular Council
	August 28	Special Council
KORBETT	August 5	Committee of the Whole
	August 5	Alberta SouthWest
	August 21	Special Council
	August 24	Regular Council
	August 26	Pincher Creek Regional Emergency Management Organization
	August 27	Emergency Services Committee
August 28	Special Council	
BARBER	August 5	Committee of the Whole
	August 19	Recreation Advisory Committee
	August 24	Regular Council
	August 26	Community Futures
	August 28	Special Council
McGILLIVRAY	July 2	Committee of the Whole
	July 3	Early Learning Center Grand Opening
	July 7	Special Pincher Creek Foundation
	July 9	Operations Committee
	July 9	Pincher Creek Foundation
	July 9	Family and Community Support Services Board
	July 10	Pincher Creek Foundation
	July 13	Strategic Planning Session
	July 15	Landfill Association
	July 21	Municipal Development and Subdivision Authority
	July 21	Early Learning Centre Committee
	July 22	Pincher Creek Foundation
	July 27	Special Council
	July 27	Regular Council
	July 29	Pincher Creek Foundation
	July 31	Pincher Creek Regional Emergency Management Organization
	August 5	Committee of the Whole
	August 6	Policy Review Committee
	August 11	AUMA Municipal Leaders Caucus
	August 14	Health Minister Preparation Session
August 14	AUMA Assessment Information Session	

August 18 Health Minister Preparation Session
August 18 Crowsnest Pass Town Hall – Finance Minister
August 18 Municipal Development and Subdivision Authority
August 21 Health Minister Preparation Session
August 24 Regular Council
August 25 Health Minister Preparation Session
August 27 Health Minister Preparation Session
August 28 Community Housing
August 28 Special Council

Mayors Report
ANDERBERG

July 2 Highway 3 Announcement
July 3 Early Learning Center Grand Opening
July 6 Health Crisis Interview
July 13 Strategic Planning Session
July 15 MP John Barlow – Business Strategy Review
July 16 Health Crisis Radio Interview
July 21 Early Learning Centre Committee
July 23 Emergency Services Committee
July 27 Special Council
July 27 Regular Council
July 29 Agricultural Society
July 30 COVID-19 Public Announcement
August 5 Committee of the Whole
August 13 Oldman River Regional Services Commission
Executive
August 14 Health Minister Preparation Session
August 14 AUMA Assessment Information Session
August 18 Health Minister Preparation Session
August 14 Crowsnest Pass Town Hall – Finance Minister
August 19 AUMA Leaders Caucus
August 21 Health Minister Preparation Session
August 24 Regular Council
August 26 Pincher Creek Regional Emergency Management
Organization
August 27 Emergency Services Commission
August 28 Special Council
August 31 Public Announcement
September 1 Minister of Municipal Affairs

KORBETT:

That Committee of the Whole for the Town of Pincher Creek receives the September 2, 2020 Committee Reports as information.

CARRIED COTW 2020-078

4. Administration

4.1 Upcoming Meetings

Elected Officials
Policy Review Committee
Intermunicipal Collaboration Framework Committee
MP John Barlow – Rural Crime
Alberta SouthWest
Highway 3 Committee

4.2 1st & 2nd Quarter Financial Report 2020

JACKSON:

That Committee of the Whole for the Town of Pincher Creek receives the first and second quarter Financial Report 2020 as presented.

CARRIED COTW 2020-079

5. Scheduled Delegations

6. Business Arising from the Minutes

6.1 Grassy Mountain Coal Mine Submission

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek direct administration to prepare a submission for the hearing regarding the Grassy Mountain Coal Mine.

CARRIED COTW 2020-080

Mayor Anderberg called a recess at 10:30 am.

Mayor Anderberg called the meeting back to order at 10:40 am.

7. Policy

7.1 Harassment and Violence Prevention Policy 132-20

KORBETT:

That Committee of the Whole for the Town of Pincher Creek receive and approve the revised Town of Pincher Creek Harassment and Violence Prevention Policy #132-20 as presented.

CARRIED COTW 2020-081

8. New Business

8.1 Garbage Cans on Main Street

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek direct administration to replace the three garbage cans, similar to the existing one, on Main Street.

CARRIED COTW 2020-082

9. Closed Session

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek agree to move to a closed session of the Committee on Wednesday September 2, 2020 at 10:53 am in accordance with sections 19 and 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources, Recreation Manager, Operations Coordinator and Administrative Manager in attendance.

CARRIED COTW 2020-083

JACKSON:

That Committee of the Whole for the Town of Pincher Creek agree to move out of a closed session of the Committee on Wednesday, September 2, 2020 at 11:42 am.

CARRIED COTW 2020-084

Mayor Anderberg, W. Catonio, A. Levair and A. Grose left the meeting at 11:42 am.

KORBETT:

That Committee of the Whole for the Town of Pincher Creek agree to move to a closed session of the Committee on Wednesday September 2, 2020 at 11:43 am in accordance with sections 19 and 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer and Administrative Manager in attendance.

CARRIED COTW 2020-085

O'ROURKE:

That Committee of the Whole for the Town of Pincher Creek agree to move out of a closed session of the Committee on Wednesday, September 2, 2020 at 11:58 am.

CARRIED COTW 2020-086

9.1 North East Area Structure Plan – FOIP s. 24

BARBER:

That Committee of the Whole for the Town of Pincher Creek postpone the North East Area Structure Plan to the September 14, 2020 regular meeting of Council and request the attendance of Oldman River Regional Services Commission Senior Planner, Mike Burla.

CARRIED COTW 2020-087

9.2 Traffic Bylaw 1599-09 and 1599-11 Amended Review – FOIP s. 24

JACKSON:

That Committee of the Whole for the Town of Pincher Creek refer the Traffic Bylaw 1599-09 and 1599-11 Amended Review to the Operations Committee for recommendation.

CARRIED COTW 2020-088

O'ROURKE:

That Committee of the Whole for the Town of Pincher Creek direct administration to make the Trailer Parking Survey statistical results, without comments, available to the public.

CARRIED COTW 2020-089

9.3 Development Permit Application 19D-0033 – FOIP s. 24

KORBETT:

That Committee of the Whole for the Town of Pincher Creek direct administration to prepare a letter of apology and explanation to the Holy Spirit Diocese of Calgary regarding any confusion that may have been caused regarding Development Permit Application 19D-0033.

CARRIED COTW 2020-090

9.4 Chief Administrative Officer Performance Evaluation – FOIP s. 19

O'ROURKE:

That Committee of the Whole for the Town of Pincher Creek refer the Chief Administrative Officer Performance Evaluation to the September 14, 2020 regular Council meeting.

CARRIED COTW 2020-091

10. Adjournment

O'ROURKE:

That this session of Committee of the Whole be adjourned at 12:00 pm.

CARRIED COTW 2020-092

**APPROVED BY RESOLUTION OF
COUNCIL FOR THE TOWN OF PINCHER CREEK
THIS 14th DAY OF SEPTEMBER, 2020**

Mayor, D. Anderberg

CAO, L. Wilgosh

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Disposition of Delegation - Allied Arts Council - Lebel Mansion Veranda	
PRESENTED BY: Al Roth, Director of Operations	DATE OF MEETING: 9/14/2020

PURPOSE:

Stacey McRae with the Allied Arts Council attended the September 24, 2020 Council Meeting to discuss reallocating municipal funds from the Lebel Mansion Elevator Project to replacing the Lebel Mansion Veranda.

RECOMMENDATION:

That Council for the Town of Pincher Creek defer the Lebel Mansion Veranda to the 2021 Budget Discussions.

BACKGROUND/HISTORY:

As presented by Stacey McRae with the Allied Arts Council, the Lebel Mansion Veranda's condition is rapidly disintegrating and creating a safety hazard for residents. It was requested that this veranda be replaced.

In late 2019, Council approved \$170,000 for the installation of an elevator at the Lebel Mansion anticipating approximately \$70,000 to be funded through a grant received by Allied Arts and the remaining \$100,000 be funding through municipal funding. In summer 2020 Allied Arts received confirmation they received an additional \$100,000 grant for the elevator, reducing the municipal contribution by the same amount.

Allied Arts requested that the municipal funds that were no longer required for the elevator project be reallocated to the veranda replacement.

Operations had requested Capital Funding for the Veranda Replacement in 2019 but was denied. It was requested to be carried forward but was not allocated to any specific year.

Operations has requested \$100,000 in the 2021 Capital Budget for the replacement of the Lebel Mansion Veranda.

ALTERNATIVES:

That Council for the Town of Pincher Creek approved \$100,000 from the Municipal Income Stabilization Reserve.

That Council for the Town of Pincher Creek accept the Lebel Mansion Veranda funding request as information.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None at this time.

FINANCIAL IMPLICATIONS:

To be discussed during 2021 Budget Discussions. Project anticipated to be \$100,000 with both Pincher Creek and Allied Arts investigating grants opportunities.

PUBLIC RELATIONS IMPLICATIONS:

The Lebel Mansion is utilized by many community members and organizations including Allied Arts and various small businesses operating out of the Lebel Mansion. The veranda is the main entrance to the facility and therefore impacts all users.

ATTACHMENTS:

Lebel Mansion Budget Summary - 475

CONCLUSION/SUMMARY:

Administration supports the replacement of the Lebel Mansion Veranda but recommends deferring a decision to the 2021 Budget Discussions as no construction would occur in 2020 even with approval.

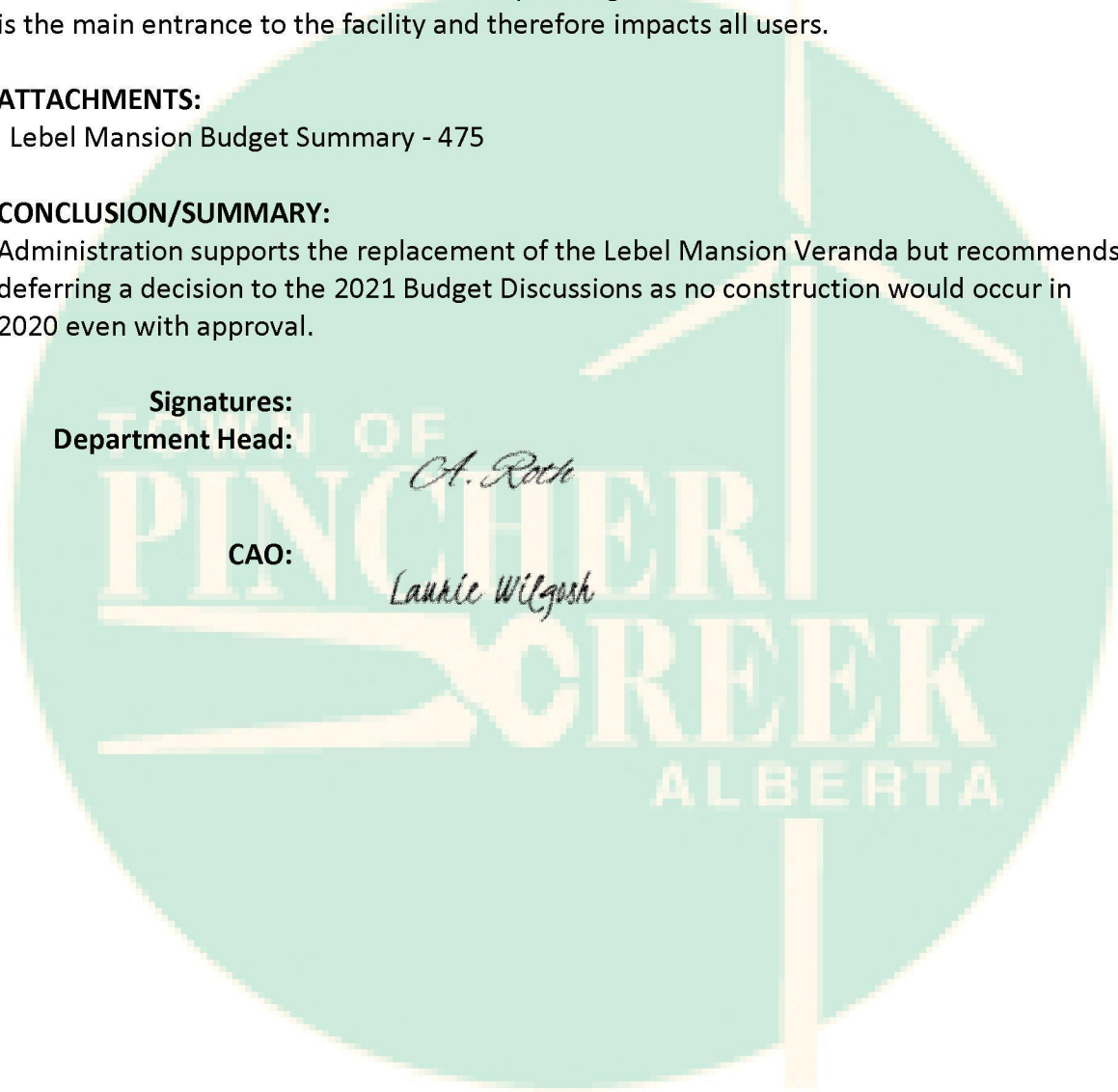
Signatures:

Department Head:

A. Roth

CAO:

Laurie Wilgosh



LEBEL MANSION - OPERATING BUDGET
(as per April 2020 approved budget)

	2020	2021	2022
EXPENDITURES			
Repairs, Maintenance, Rentals & Leases	\$ 65,000.00	\$ 80,000.00	\$ 80,000.00

LEBEL MANSION - CAPITAL BUDGET
(as per draft 2021 budget for Council consideration)

	2020	2021	2022
Lebel Mansion Elevator (2019 carryover)	\$ 144,500.00		
Fire Panel Upgrade	\$ 10,000.00		
Lebel Mansion Verandah		\$ 100,000.00	
Lebel Mansion Roof Replacement		\$ 80,000.00	

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Business Recovery Support Program	
PRESENTED BY: Lisa Goss, Administrative Manager	DATE OF MEETING: 9/14/2020

PURPOSE:

To provide an update to Council on the Business Recovery Support Program

RECOMMENDATION:

That Council for the Town of Pincher Creek receive the Business Recovery Support Program information as presented.

BACKGROUND/HISTORY:

Our Community Economic Development (CED) project was to the final report stage when COVID-19 hit. The consultants recommended that the project be extended so they could transform the strategy into something that would work during and after the pandemic, and they volunteered to assist in the implementation.

The Business Recovery Support Program was created to support local businesses during the changing economy brought on by the COVID-19 pandemic.

An extension to the CARES project funding was requested so that we could best support businesses. Our business-focused community economic development strategies and corresponding action plans have shifted from programs that were to be launched in the spring of 2020 to new program development and support for businesses. As the anticipated pandemic waves and economic impact continue to be unknown the ability of the strategies to pivot as needed is ongoing.

The project is a partnership with the Pincher Creek & District Chamber of Commerce and the Town of Pincher Creek.

ALTERNATIVES:

That Council for the Town of Pincher Creek direct administration to bring the business recovery program back to a future council meeting for consideration.

That Council for the Town of Pincher Creek direct administration to garner additional information regarding the Business Recovery Support Program.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None at this time.

FINANCIAL IMPLICATIONS:

Continuation of the CARES project funding.

PUBLIC RELATIONS IMPLICATIONS:

Communications about the program continue to be shared with the business community.

ATTACHMENTS:

Pincher Creek Business Recovery Program_review_9Sept20 - 484

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher receive this update and the attachments as information.

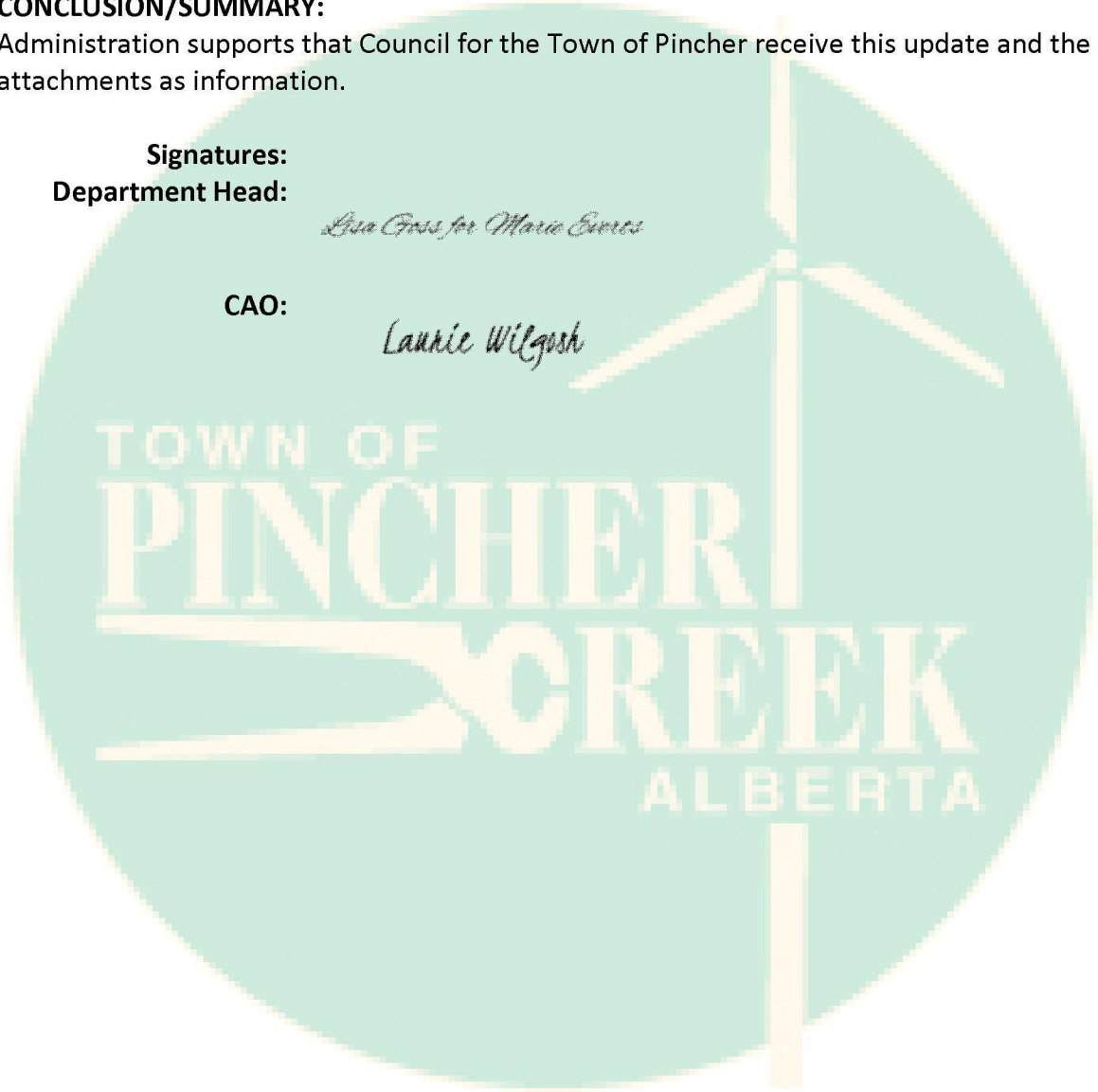
Signatures:

Department Head:

Lisa Cross for Marie Evers

CAO:

Laurie Wilgosh



Pincher Creek Business Recovery Support Program

Progress review- September 9, 2020

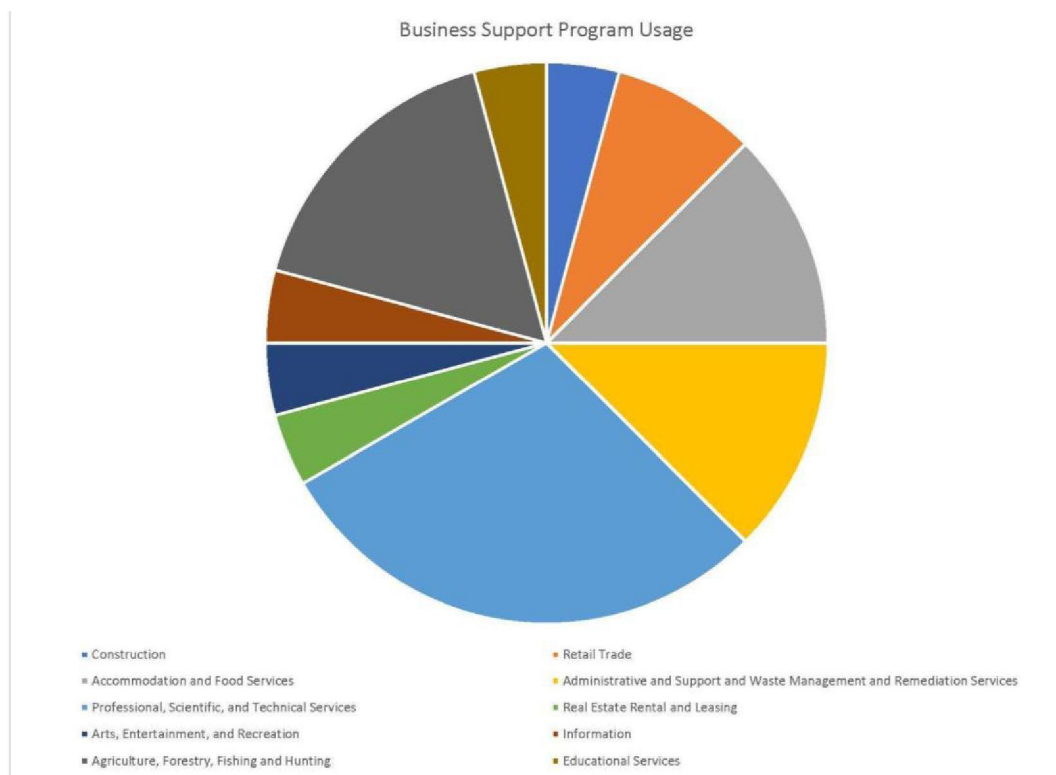
The goal of the **Pincher Creek Business Recovery Support Program** is to keep as many local firms in operation and provide a ***unified approach*** to ***support*** local businesses in business recovery over the next one to two years.

Program participants: (as of September 9, 2020)

Businesses Registered: 21

Business support initial meeting completed: 18

Program referrals/connections: 11



Construction 1

Retail Trade 2

Accommodation and Food Services 3

Administrative and Support and Waste Management and Remediation Services 3

Professional, Scientific, and Technical Services 7

Real Estate Rental and Leasing 1

Arts, Entertainment, and Recreation 1

Information 1

Agriculture, Forestry, Fishing and Hunting 4

Educational Services 1

Unsolicited Early Feedback:

“Good morning Bob, thanks again for our meeting yesterday, I really appreciate your support and guidance. You’ve given me some great ideas that I will definitely be pursuing. You also helped me realize that I’m doing a good job and have to give myself a pat on the back!!!”

“Thanks for sending the link for the business check-in, I’ve subscribed to receive the weekly updates. I’ve also signed up for an event with the Chamber of Commerce Women’s group next week.”

“I’m very excited for the thought of working with someone to help me and give me the confidence I need to promote ideas myself.”

"This program is amazing! The business advisor we met with (Avail) brought in another advisor in order to help us even more. I can't tell you enough how helpful this was and THEY DIDN'T TRY TO SELL US ANYTHING!! They just helped us, for FREE!"

Timeline in review:

Request for Proposal posted for business support specialist: 22 May

Proposal awarded: 6 June

Contract with business support specialist started: 10 June

Program open: 2 July

First business one on one: 9 July

CARES extension agreement received: 14 July

Business Advisor Application open: 29 July

Program communication channels:

Utilities newsletter

Business e-newsletter (businesses who have provided email addresses only)

Town social media channels (Facebook, Twitter & Instagram Stories) and website

Chamber social media and website

Chamber newsletter

Shootin’ the Breeze

Pincher Creek Echo

Real Country

Word of mouth & more

Program Supporters:

Co- Hosts: Town of Pincher Creek and Pincher Creek & District Chamber of Commerce

Funding contributors: Community and Regional Economic Support Program, Southern Alberta Sustainable Community Initiative, Pincher Creek Co-op, Peridae, Castle Mountain Resort, Mammoet Canada Western Ltd.

In-kind support: InnoVisions & Associates, Avail CPA

#LoveLocalPC

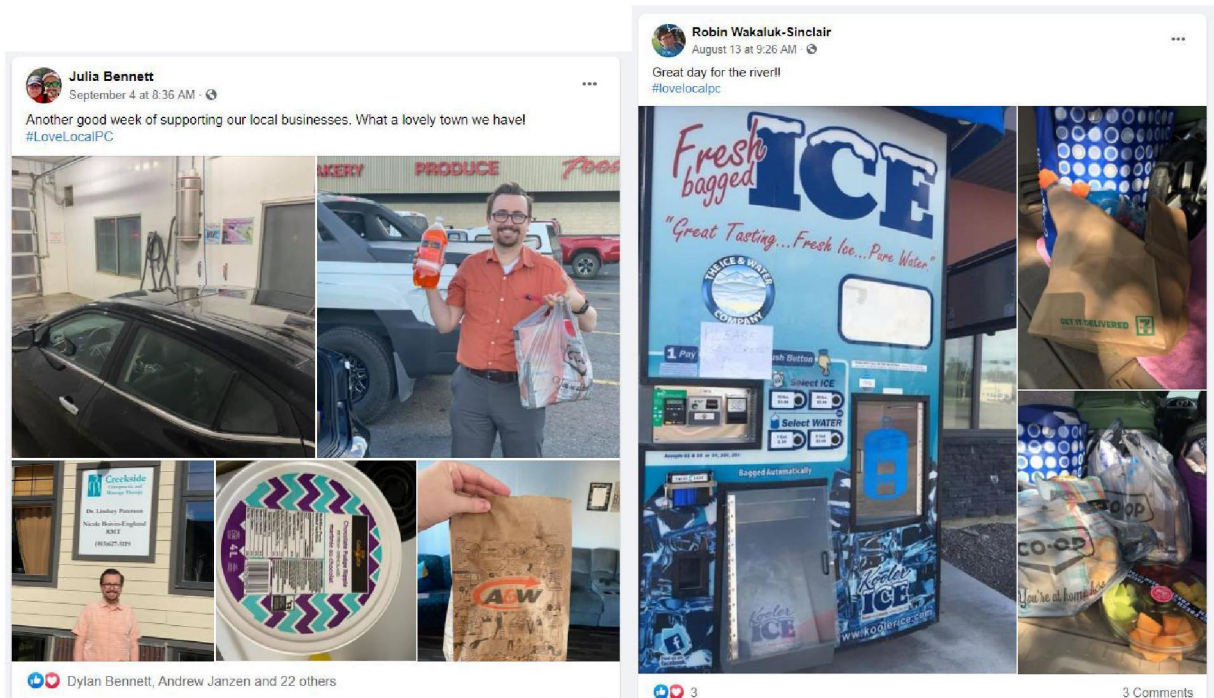
A social campaign supporting local business.

Entries: 268 (Sept 4 at 12 noon)

- \$1600 worth of local gift certificates purchased

- Over 45 businesses shopped at

Sample posts:



Full program funding:

The Chamber with support from our community grant specialist continues in the search for additional funding for this project. Stages 2 & 3 of the program will require additional funding. Applications are in the works for the Community Initiatives Program (CIP), The Varley Fund and others.

Council and Community request:

- 1) Continue to shop local
- 2) Share the program with your business contacts and encourage them to sign up
- 3) Be positive about business and businesses in Pincher Creek
- 4) Participate in #LoveLocalPC

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Request to waive tax penalties	
PRESENTED BY: Wendy Catonio, Director of Finance and Human Resources	DATE OF MEETING: 9/14/2020

PURPOSE:

To consider the request to waive interest on tax roll account numbers 01135000.0000 and 01070000.0000.

RECOMMENDATION:

That Council for the Town of Pincher Creek accept the email received July 27, 2020 regarding property tax account for roll 01135000.0000 and 01070000.0000 as information and direct administration to respond accordingly.

BACKGROUND/HISTORY:

The assessor reviews all Town of Pincher Creek properties over a 5 year cycle. The commercial/industrial area where this property owner is located was evaluated in 2019. The assessor determined that a number of properties in this area had previously been assessed using the income method and were not meeting the equity and market standards. Therefore, the assessor moved the majority of this area (hotels/motels notwithstanding) back to a cost based method of valuation which uses the depreciated replacement cost of the buildings coupled with the value of the land and then factored to market through the market analysis process. This change increased the assessment for this property owner by \$200,290.00 and \$5,200.

The assessor received an inquiry from the property owner at which time they had a discussion about the assessment process and the reason for the changes.

They also discussed the recent purchase of the property which was significantly higher than the new assessment, almost \$500,000. The assessor explained that the sale was not the reason for the assessment change but in the end it was a good supporting indicator of value for this property.

The assessor did agree to phase in the increase which is not a requirement of the assessment process.

Payment of taxes is not dependent on the assessment appeal process as indicated in the attached 2020 tax enclosure "Understanding Your Property Assessment 2020" which states "An assessment appeal DOES NOT exempt you from paying taxes on time or from late payment penalties."

ALTERNATIVES:

That Council for the Town of Pincher Creek agree to waive the penalty applied to tax roll account number 01135000.0000 for \$241.82 and tax roll account number 01070000.0000. for \$1,284.04 as per section 347(1) of the MGA.

That Council for the Town of Pincher Creek request more information from Administration.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

The Council for the Town of Pincher Creek has received these requests in the past and have denied them.

FINANCIAL IMPLICATIONS:

There is no financial implications if Council agrees to uphold the bylaw and not reverse the penalties. If Council recommends reversing the penalties, the total financial implication would be \$1,525.86.

PUBLIC RELATIONS IMPLICATIONS:

The Council for the Town of Pincher Creek has received these requests in the past and have denied them as there is ample advertising concerning property tax notices and the deadlines.

ATTACHMENTS:

- 2020 07 27 - Email – 478 (Provided in Confidential Package)
- Common Response Letter - 478
- Understanding Your Property Assessment 2020 - 478

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek accept the attached email as information and direct administration to respond accordingly.

Signatures:

Department Head:

Wendy Catonio

CAO:

Laurie Wilgush



TOWN OF PINCHER CREEK

962 St. John Ave. (BOX 159), PINCHER CREEK, AB. TOK 1W0

PHONE: 403-627-3156 FAX: 403-627-4784

e-mail: reception@pinchercreek.ca

web page: www.pinchercreek.ca



Dear Property Owner

The Town of Pincher Creek mails the combined assessment and tax notices late in April with the property tax payment deadline being June 30 or the first business day after June 30 if June 30 falls on a non-business day for the Town of Pincher Creek. Once the notices have been mailed, the Town advertises that the notices have been sent. As per the Municipal Government Act Revised Statutes of Alberta 2000 Chapter M-26 (MGA) section 311 (2), all assessed persons are deemed, as a result of the advertisement, to have received their assessment notices; and as per section 337, a tax notice is deemed to have been received 7 days after it is sent.

Administration for the Town of Pincher Creek works diligently to ensure all combined assessment and property tax notices are mailed to the appropriate property owner. If a property owner has not received their notice, they are obligated to contact the Town to obtain a copy. Property owners require a copy of the combined assessment and tax notice as it provides important information for the property owner to appeal their property assessment if they so choose, as well as information concerning the deadline to pay the property taxes without incurring a penalty.

As per Bylaw No. 1395-19 Penalty on Unpaid Current Taxes and Unpaid Arrears Taxes, a 12% penalty is levied on the next business day following the due date printed on the property tax notice for any current unpaid taxes and an additional 10% of the total taxes unpaid on December 31 is levied on January 1. If December 31 falls on a non-business day for the Town of Pincher Creek, the 10% penalty is added on the second business day after December 31. The property tax deadline and the numerous methods residents may use to settle their account are extensively advertised through newspaper, radio, social media, newsletter and the Town website to name a few. These advertisements indicate that payments can be made by mail, online banking or at any financial institution, also in person by attending the Town office during business hours and/or leaving payments in the mail slot. As well, property owners can pay their property taxes monthly through the Tax Installment Payment Plan (TIPP). This option reduces the risk of missing the property tax deadline due to human error. If this option is of interest to you, please come to the Town Office and enroll.

Although you are faced with an unfortunate situation, Council has consistently upheld Bylaw No. 1395-19 Penalty on Unpaid Current Taxes and Unpaid Arrears Taxes and has not forgiven penalties imposed. Since 2014, property taxes in the Town of Pincher Creek have been due on June 30 with extensive advertising of the deadline and the numerous ways the amount may be paid during business hours or after hours, Council agrees that it would be unfair to residents that ensure their property taxes are paid on time to forgive penalties.

Trusting this information to be satisfactory.

Sincerely,

Chief Administrative Officer Town of Pincher Creek

What can I do if I disagree with the Assessors estimate of my property value?

Prior to filing a written complaint, you are encouraged to fill out the assessor's inquiry form at <http://www.kcl-consulting.com/inquiry-form/> or contact the Town of Pincher Creek at phone number 403-627-3156 to request that the designated Assessor Review your property assessment. If the Assessor determines that an error has been made, your assessment will be revised.

I still disagree with the assessment or tax classification. What should I do?

You may appeal your assessment by filing a formal complaint to be heard by the Local Assessment Review Board (residential property with 3 or less dwelling units, farm land, or matters shown on a tax notice other than the property tax notice) or the Composite Assessment Review Board (residential property with 4 or more dwelling units or non-residential property).

All assessment complaints must be detailed and submitted in writing to the Municipal office on or before the final date of complaint as noted on the front of the 2020 Assessment and Property Tax Notice. The written complaint must include the correct fee as detailed below:

Assessment Type	Fee per Property
Multi-family unit	\$500
Residential	\$50
Non-residential	\$500

Assessment appeal fees will be returned if the Assessment Review Board makes a decision in favor of the residential complainant.

An assessment appeal does not exempt you from paying taxes on time or from late payment penalties.

Can I appeal my taxes?

No. You can appeal only the assessment of your property.

What is a 'Tax Rate'?

A tax rate is the rate of taxation applied against the value of property within a municipality to collect the revenue required by the various taxation authorities. Normally the tax rate is expressed in mills (dollars in tax paid per thousand dollars of property value) or sometimes as a percentage of the property's value (i.e. a tax rate of 1.5% on a home valued at \$100,000 would require the payment of \$1,500 in annual property taxes).

The municipal tax increase for 2020 is 2% or \$87,368.35.

Other increases include third party requisitions from the province for education, Pincher Creek Emergency Services for fire and ambulance services and the Pincher Creek Foundation for the Crestview Lodge.

How do I get more information?

Phone: 403-627-3156
 Fax: 403-627-4784

Visit our website: www.pinchercreek.ca

Mailing address: Box 159, Pincher Creek
 Alberta, T0K 1W0

Visit our office: 962 St. John Avenue
 8:00 am to 4:00 pm
 Monday to Friday

This is an information brochure only and has no legislative sanction. For certainty, the Municipal Government Act and Regulation should be consulted.



UNDERSTANDING
YOUR PROPERTY
ASSESSMENT



2020

TEL: 403-627-3156

How we assess your property

Market value assessment is highly transparent: the real estate market is publicly visible and accessible.

As real estate markets change within the Municipality, so do market value assessments. The real estate market establishes the value of your property. We simply measure that market value as of July 1, 2019.

Municipal assessors consider many factors and use the sales comparison approach to arrive at the market value of a property.

Putting it simply...

Collect sales data & sales property characteristics. Property sales and data verification



Market analysis



Property values determined for all properties Internal market review and equity testing



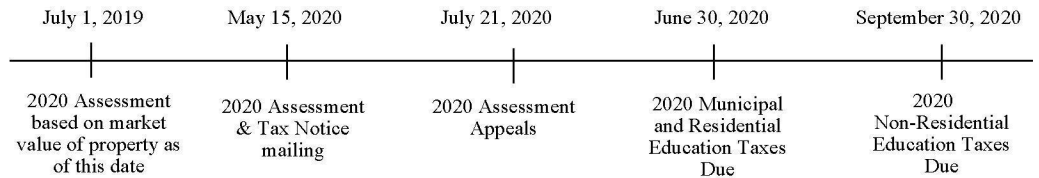
Provincial audit/approval



Assessment roll and notice mailed



Customer Review Period



Understand your Assessment Notice and the assessment process

Read over your Assessment and Tax Notice and ask yourself if the market value displayed on your notice reflects the value of your property given Pincher Creek's real estate market as of July 1, 2019. Understand the various elements of your notice and review it. In particular:

- Your market value assessment.
- That we have correctly specified your address and any other factual information.
- Learn more about market value and the Municipality's assessment process.

Your share

Property taxes help pay for Municipal services that include recreation programs and services, fire protection, emergency and disaster services, roads and streets.

How your Assessment relates to your taxes

Your assessment is the market value of your property; the value used to calculate your share of property taxes.

Assessment = market value

Council decides what budget the Municipality needs in the coming year. Then, using the total municipal-wide assessed property base, Council sets the tax rates to bring in only the funds it needs from property tax.

Tax rate =

$$\text{Municipal budgetary needs} \div \text{total assessed value of all Municipal properties}$$

Your share is calculated according to the assessed value of your property. No less, no more.

$$\text{Individual share of tax} = \text{tax rate} \times \text{assessment}$$

In determining non-residential assessments, we may use any one of three approaches to value, depending on the type of non-residential property:

- **Sales comparison approach**—Sales of similar properties.
- **Income approach**—Capitalize the income being generated by property.
- **Cost approach**—Land value + the depreciated replacement cost of the property.

Whether you own a residential or non-residential property, and regardless of the approach used, the municipality must arrive at a market value assessment. Market value is recognized as the most understandable, transparent and objective measure of a property's worth. When a property is assessed every year, fluctuations in property taxes are minimized due to the more frequent reassessment process. Through the annual reassessment process, taxation responsibility is re-distributed from area to area, based on the extent to which values change relative to one another within the municipality

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Prioritization of Rural Connectivity Across Canada	
PRESENTED BY: Lisa Goss, Administrative Manager	DATE OF MEETING: 9/14/2020

PURPOSE:

For Council to consider sending a letter to Prime Minister Justin Trudeau to request that his government prioritizes rural connectivity in the upcoming Speech from the Throne on September 23.

RECOMMENDATION:

That Council for the Town of Pincher Creek agree with the draft letter to the Prime Minister regarding the Prioritization of Rural Connectivity Across Canada and direct administration to prepare and send same.

BACKGROUND/HISTORY:

Administration received email correspondence on September 9, 2020 from Telus regarding the Prioritization of Rural Connectivity Across Canada to gauge interest in sending a letter to Prime Minister Justin Trudeau to request that his government prioritizes rural connectivity in the upcoming Speech from the Throne on September 23

ALTERNATIVES:

That Council for the Town of Pincher Creek receives the Prioritization of Rural Connectivity Across Canada information as presented.

That Council for the Town of Pincher Creek direct administration to amend the draft letter to the Prime Minister regarding the Prioritization of Rural Connectivity Across Canada and direct administration to prepare and send same.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None at this time.

FINANCIAL IMPLICATIONS:

None at this time.

PUBLIC RELATIONS IMPLICATIONS:

None at this time.

ATTACHMENTS:

FW_Prioritization of Rural Commenctivity Accross Canada - 485

Letter to PM from municipalities - Rural connectivity - 485

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek send the letter to the Prime Minister regarding the Prioritization of Rural Connectivity Across Canada.

Signatures:

Department Head:

Lisa Goss

CAO:

Lannie Wilgosh



Administrative Manager

From: Cao
Sent: Wednesday, September 09, 2020 3:00 PM
To: Administrative Manager
Subject: FW: Prioritization of Rural Connectivity Across Canada
Attachments: Letter to PM from municipalities - Rural connectivity.docx

Lisa, could you please prepare an RFD for this letter and add to our agenda?

Thanks, Laurie

From: Reception
Sent: Wednesday, September 09, 2020 2:48 PM
To: Cao <cao@pinchercreek.ca>
Subject: FW: Prioritization of Rural Connectivity Across Canada

April McGladdery

Administrative Assistant

Town of Pincher Creek

Ph: 403-627-3156

Fax: 403-627-4784

Email: reception@pinchercreek.ca

From: Karen Walls <Karen.Walls@telus.com>
Sent: Wednesday, September 09, 2020 2:38 PM
To: cpraskach@lethcounty.ca; tanderson@lethcounty.ca; town@chestermere.ca; admin@nobleford.ca; office@publicworks.ca; tfox@stettlercounty.ca; admin@waiparous.ca; johnvand@telusplanet.net; admin@summervillageofgulllake.com; admin@ghostlake.ca; city.manager@airdrie.ca; apeterson@brooks.ca; mail@lacombe.ca; info@lethbridge.ca; clerk@medicinehat.ca; legislativeservices@reddeer.ca; reception@crowsonpass.com; md34@mdacadia.ab.ca; bighorn@mdbighorn.ca; office@cardstoncounty.com; corporateservices@clearwatercounty.ca; cypress@cypress.ab.ca; info@fortymile.ab.ca; info@lacombecounty.com; mailbox@lethcounty.ca; mvadmin@mountainviewcounty.com; administration@newellmail.ca; tpeach@countypaintearth.ca; info@mdpincer creek.ab.ca; ponokacounty@ponokacounty.com; cao@ranchland66.com; info@rdcounty.ca; comments@rockyview.ca; info@starlandcounty.com; info@stettlercounty.ca; admin@mdtaber.ab.ca; reception@vulcancounty.ab.ca; ably@warnercounty.ca; admin@wheatlandcounty.ca; md26@mdwillowcreek.com; comments@banff.ca; town@bassano.ca; vlgben@telusplanet.net; info@town.blackdiamond.ab.ca; info@blackfalds.com; townoffice@bowisland.com; info@town.bowden.ab.ca; online@canmore.ca; info@cardston.ca; amyp@carstairs.ca; sandi@townofcastor.ca; clares@telusplanet.net; admin@coaldale.ca; main@coalhurst.ca; cochrane@cochrane.ca; admin@town.coronation.ab.ca; town@crossfieldalberta.com; inquiries@didsbury.ca; rmroman@dinosaurvalley.com; info@eckville.com; administration@fortmacleod.com; office@granum.ca; admin@hanna.ca; legislativeservices@highriver.ca; townhall@innisfail.ca; irricana@irricana.com; wade@magrath.ca; main@milkriver.ca; cao@nanton.ca; communications@okotoks.ca; admin@olds.ca; townoffice@townofoyen.com; info@townofpenhold.ca; info@picturebutte.ca; Reception <reception@pinchercreek.ca>; town@ponoka.ca; contact@raymond.ca; redcliff@redcliff.ca; generalinfo@rimbey.com; town@rockymtnhouse.com; stavely@platinum.ca;

townoffice@stettler.net; webadmin@strathmore.ca; townmail@sundre.com; tsl@sylvanlake.ca; town@taber.ca; info@threehills.ca; secretary@town.trochu.ab.ca; admin@turnervalley.ca; cao@town.vauxhall.ab.ca; admin@townofvulcan.ca; assistcao@acme.ca; cao@villageofalix.ca; vlgarrw@telusplanet.net; barnwell@platinum.ca; barons@figment.ca; beiseker@beiseker.com; info@villageofbigvalley.ca; vlbotha@xplornet.com; carbon.village@gmail.com; admin@villageofcarma.ca; info@villageofcaroline.com; vofc@netago.ca; cao@villageofchampion.ca; admin@clive.ca; info@consort.ca; vilcouth@telus.net; vilocow@shaw.ca; inquiry@cremona.ca; village@delburne.ca; delia@netago.ca; cao@village.donalda.ab.ca; administration@villageofduchess.com; elnoravl@platinum.ca; voe14@villageofempres.com; vlg4most@telusplanet.net; vgadsby@xplornet.ca; admin@glenwood.ca; halkirk@wildroseinternet.ca; office@hillspring.ca; office@villageofhussar.ca; clerk@linden.ca; villageoflomond@gmail.com; cao@village.longview.ab.ca; admin@villageofmilo.ca; morrin@netago.ca; munson@netago.ca; villageofrockyford@gmail.com; rosemary.admin@eidnet.org; village@villageofstandard.ca; office@stirling.ca; villageofveteran@gmail.com; vowarner@shockware.com; ytown@netago.ca; info@sylvansummervillages.ca; burnstick8@gmail.com; info@sylvansummervillages.ca; info@sylvansummervillages.ca; info@sylvansummervillages.ca; admin@parklandbeachsv.ca; info@rochonsands.net; info@sylvansummervillages.ca; townoffice@stettler.net; Manon.Miller@gov.ab.ca; krwsc1@gmail.com; gregsheppard2015@gmail.com; info@roamtransit.com; info@bvwaste.ca; cao@rdcounty.ca; cao@rdcounty.ca; luchiam@fresc.ca; wrobins@mdfoothills.com; hkwater@telus.net; dkrizsan@mdtaber.ab.ca; bstauth@lrwsc.ca; wade@magrath.ca; mvrwmc@airenet.com; mtnwater@telusplanet.net; northfortymileregionalwaste@gmail.com; mgoudy@lacombe.ca; mminchin@lacombe.ca; admin@orrsc.com; pcfired@telusplanet.net; kurtispratt@raymond.ca; south40@hotmail.ca; cao@srdrwc.com; tsl@sylvanlake.ca; town@sylvanlake.ca; harold.tvrwc@gmail.com; dkrizsan@mdtaber.ab.ca; countyadmin@vulcancounty.ab.ca; laurie@westendregionalsewageservicescommission.ca; willowcreekregionallandfill@cciwireless.ca; aleta.neufeld@lethbridge.ca; b.anderson@asva.ca; admin@cnam.ca; matthews@suncor.com; info@calgaryregion.ca; redwoodm@redwoodmeadows.ab.ca

Subject: Prioritization of Rural Connectivity Across Canada

On behalf of Theresa Lynn



Prioritization of Rural Connectivity Across Canada

Theresa Lynn, member of the TELUS team

September 9, 2020

Good afternoon,

As a follow up to the update I sent earlier today, I'm reaching out to gauge your interest in sending a letter to Prime Minister Justin Trudeau to request that his government prioritizes rural connectivity in the upcoming Speech from the Throne on September 23. Municipalities of all sizes play a role in representing rural and remote communities and know too well the essential role connectivity infrastructure plays in the daily lives of Canadians.

COVID-19 has reinforced the importance of access to high speed internet and wireless services not only to stay in touch with loved ones, but to enable telecommuting, virtual health care services, and remote learning. While many Canadians and businesses have been able to adapt to this new reality, there are still too many rural Canadians that are being left behind.

That is why we need your help to urge the Government of Canada to prioritize policies that encourage private sector investment in connectivity for rural and remote communities, including a new approach to spectrum policy.

To assist, we've taken the liberty of providing a proposed draft letter (**attached**) to the Prime Minister, that can be customized as you see fit.

If you have any questions, please let me know. Thank you for your consideration.

Sincerely,



Phone: 587 877-8175

Theresa/lynn@telus.com

Distributed to all AB & BC municipalities, RDs UBCM and AUMA

Karen Walls
Administrative Assistant II to Theresa Lynn
Customer Solutions Delivery (CSD)
Bus: (403) 341-8108
Cell: (587) 876-2649
Fax: (403) 341-5067
4831 51 St. Red Deer T4N 2A6

Member of the TELUS team
Vice President, TELUS Community Ambassadors of Red Deer

the future is friendly®

We did it! Together we volunteered a #MillionHours across Canada in 2017.
That's more than any other Canadian company. We're proud to give where we live.

September XX, 2020

The Right Honourable Justin Trudeau, P.C., M.P.
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

By email: pm@pm.gc.ca

CC: Chrystia.Freeland@canada.ca (Hon. Chrystia Freeland, Minister of Finance)

CC: ISI.minister-ministre.ISI@canada.ca (Hon. Navdeep Bains, Minister of Innovation, Science and Industry)

CC: Alyx.holland@pmo-cpm.gc.ca; ryan.dunn@canada.ca; elder.marques@canada.ca;
jeremy.broadhurst@dpmo-cvpm.gc.ca

Dear Prime Minister,

On behalf of [INSERT NAME OF MUNICIPALITY], I am writing to you to raise the urgent need for increased rural connectivity, and to ask that you **prioritize rural connectivity in the upcoming Speech from the Throne** on September 23. The ongoing COVID-19 pandemic has reinforced the essential role connectivity services play in the daily lives of Canadians, not only to stay in touch with loved ones, but to telecommute, access virtual health care services, and enable remote learning. While many Canadians and businesses have been able to adapt to the new reality we find ourselves in, there are still too many rural Canadians that are being left behind.

As you prepare to lay out the Government of Canada's priorities in the Speech from the Throne, we urge you to prioritize policies that **encourage private sector investment in connectivity for rural and remote communities**. The need for new or improved broadband connectivity in [MUNICIPALITY], and communities like ours, is urgent.

To deliver better connectivity to our communities – and all of rural Canada – we ask that the federal government encourage rural network investment and deployment by:

1. **Expediting the 3500 MHz and 3800 MHz spectrum auctions** so that this spectrum can be put to use for all Canadians, sooner;
2. Imposing meaningful deployment conditions across accelerated timelines to all spectrum holders. For example, a **“use it or lose it” spectrum policy** that requires greater rural deployment within five years of a license grant, where failure to build results in forfeiture of that license;
3. **Ending the use of spectrum set asides**, particularly for rural areas, as set-aside eligible telecoms companies do not have a track record of deploying in rural Canada, and that spectrum goes unused; and
4. Continuing to invest in rural connectivity programs by launching the Universal Broadband Fund, supporting the CRTC Broadband Fund, and identifying opportunities to match or **coordinate funding programs with the provinces**.

We can no longer afford delays to the roll out of wireless connectivity. We hope that you will include rural connectivity as a key priority in the Speech from the Throne. We ask that these commitments be reflected in new ministerial mandate letters, reflecting your government's commitment to **encourage private sector investment in connectivity for [INSERT NAME OF MUNICIPALITY]**, and all of rural Canada.

I look forward to hearing from you on how your government is going to prioritize rural connectivity to ensure equal access for all Canadians to reliable wireless services and high speed internet.

Sincerely,

[INSERT NAME]

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Alberta Health Services - 911 Dispatch Service changes	
PRESENTED BY: Laurie Wilgosh, Chief Administrative Officer	DATE OF MEETING: 9/14/2020

PURPOSE:

For Council to review and respond to the proposed elimination of the Lethbridge EMS 911 dispatch of ambulance service center.

RECOMMENDATION:

That Council for the Town of Pincher Creek direct administration to draft a letter to Alberta Health Services requesting a postponement in closing the four municipal EMS 911 dispatch centers until all service delivery implications have been considered through consultation with municipalities.

BACKGROUND/HISTORY:

The Province recently announced that the four municipal EMS 911 Dispatch providers, (Calgary, Lethbridge, Red Deer and the Regional Municipality of Wood Buffalo) are being consolidated into a Provincial dispatch system. This endeavor has been considered before and it was found to have some significant coordination issues with the other emergency response services such as: police and fire response. These dispatch facilities are not included in the ambulance consolidation, consequently when emergency calls and situations that may require police and or fire come in, more time may be required to determine what service is needed and then communicate that call appropriately. This process involving more than one dispatch service will take time and could allow for human and technical error. In an emergent situation of course, time is of the essence. The other concern may be with the lack of familiarity of the regions where the emergencies occur and the lack of local knowledge from the centralized dispatch center. This too could result in a longer response time.

ALTERNATIVES:

That Council for the Town of Pincher Creek receive the information regarding the consolidation of all EMS 911 dispatch centers as presented.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

This proposal has been considered and defeated previously.

FINANCIAL IMPLICATIONS:

AHS anticipates a more efficient and cost effective service with the proposed consolidation.

PUBLIC RELATIONS IMPLICATIONS:

This could have huge emergency response implications for the general public which could result in serious patient outcomes.

ATTACHMENTS:

20200909131614947 - 483

FW_Notification of AHS EMS Dispatch Consolidation - 483

Satellite Dispatch Center Transitions August 4 - 483

CONCLUSION/SUMMARY:

Administration supports that Council share their concerns for the public safety through direct communication with AHS.

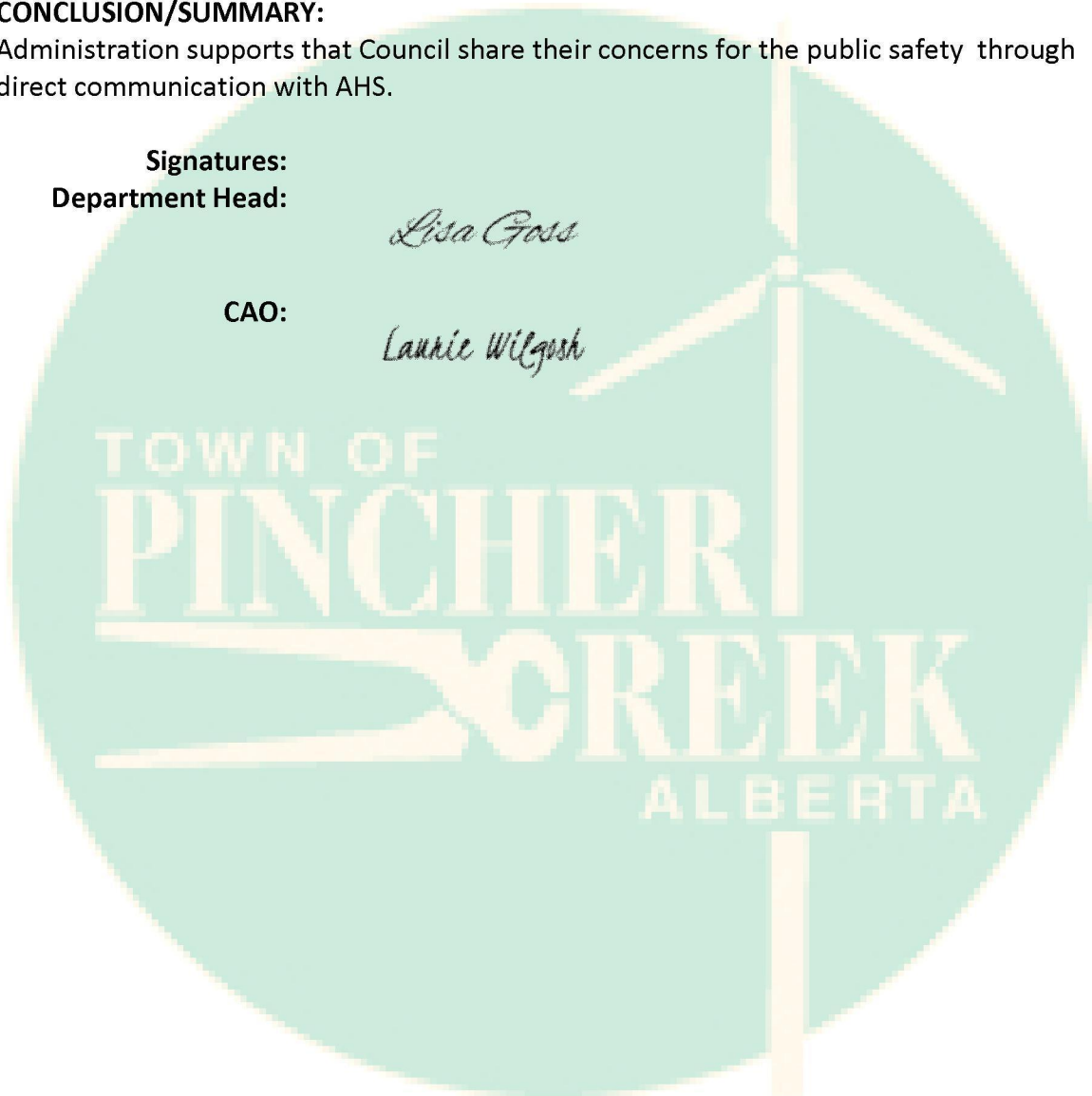
Signatures:

Department Head:

Lisa Goss

CAO:

Laurie Wilgosh





COVID-19 info for [Albertans & Health Professionals](#) and about [Family Support & Visitation](#).

COVID-19 testing available for all Albertans. [Book now](#).

EMS dispatch consolidation to benefit patients

August 4, 2020

CALGARY – Alberta Health Services (AHS) is announcing today that EMS 911 dispatch services will be consolidated across the province, further improving patient care and fiscal efficiency.

In alignment with a recommendation from the EY AHS Review, the EMS 911 calls handled by four municipally-run contracted satellite dispatch sites located in Calgary, Lethbridge, Red Deer and the Municipality of Wood Buffalo will be transitioned to one of three existing AHS EMS dispatch centres. These four municipally-run sites had remained separate from the AHS EMS provincial dispatch system established in 2009.

This transition affects EMS 911 dispatch services only; all local municipal fire, police and Medical First Response (MFR) will continue to be dispatched by the local municipalities.

“The adoption of this recommendation from the EY AHS Review is a further evolution of Alberta’s promise to put patients first,” said Tyler Shandro, Alberta’s Minister of Health. “The provincial EMS dispatch system allows for better coordination of all EMS resources, including ground ambulances, and air resources, and reliable response times. EMS dispatch consolidation supports improved health integration and will facilitate broader health reforms.”

This province-wide EMS dispatch system will improve patient care through more efficient coordination of all EMS resources, which allows EMS to send the nearest available ambulance to a patient regardless of geographic boundaries. EMS 911 dispatch also has the ability to involve real-time physician consultation on emergency calls to ensure patients get the highest quality care when they need it.

“The consolidation is the right decision for any Albertan needing emergency medical care,” said Dr. Verna Yiu, AHS President and CEO. “This will improve care and ensure we are being fiscally responsible.”

“This is about Albertans and providing the best care to 911 callers and patients. 911 callers will notice no change when they call for emergency help. By bringing all EMS services together, we are better able to maintain consistency and ensure sustainability of EMS dispatch services across all communities” said Darren Sandbeck, Chief Paramedic and Senior Provincial Director, AHS EMS.

While this consolidation is not primarily a financial decision, consolidation of the four municipal satellite dispatch centres will eliminate duplication and save over \$6 million annually.

The transition will take place over approximately six months, commencing August 4, 2020. When the transition is complete, EMS calls will be seamlessly transitioned from municipal call centres, to the AHS EMS provincial communications centres located in Peace River, Edmonton and Calgary. Callers to 911 will not notice any change.

To ensure resources are in place to meet increased call volume to the EMS Communications Centres, AHS EMS will hire 25 new Emergency Communications Officers (ECOs). Current municipal employees will be encouraged to apply for these roles.

Alberta Health Services is the provincial health authority responsible for planning and delivering health supports and services for more than four million adults and children living in Alberta. Its mission is to provide a patient-focused, quality health system that is accessible and sustainable for all Albertans.

For media inquiries, contact:

Erin Lawrence
AHS Communications
403-312-0454

Cao

From: President <President@auma.ca>
Sent: Friday, August 07, 2020 6:23 PM
Subject: AUMA statement on AHS changes to municipal 911 dispatch

Good evening Mayors, Councillors and CAOs,

Below is our statement that we released [today](#) regarding AHS changes to municipal 911 dispatch.

AUMA statement on AHS changes to municipal 911 dispatch

Earlier this week, Alberta Health Services [announced](#) that EMS 911 dispatch services will be consolidated across the province, taking away dispatch centres operated by four AUMA member municipalities: Calgary, Lethbridge, Red Deer, and the Regional Municipality of Wood Buffalo. These four municipally-run EMS dispatch sites have provided reliable, efficient EMS dispatch services for decades, with response times at or below provincial benchmarks.

We share the Government of Alberta's commitment to the delivery of effective, efficient, and accessible EMS services for Albertans, but two aspects of this sudden announcement are concerning.

1) We need more information about the impact of consolidation on response times.

While we understand a move toward efficiency, we have not seen data to indicate that response times will not be negatively impacted. Monetary savings should not be the main driver of this decision. A delay in response times, even of a few seconds, will cost lives and erode trust in the system.

2) We are frustrated by the lack of consultation.

We are extremely disappointed with the lack of consultation both by the provincial government in making this announcement and their consultant, Ernst & Young, who failed to consult with municipalities during their comprehensive review process. Due to a lack of consultation in 2007, the first time ambulance dispatch was consolidated, significant issues arose. The transition had to be paused, which resulted in ambulance service delays and project cost overruns. Municipal engagement and consultation are critical to ensuring that changes to provincial policies and programs are successfully implemented.

This announcement caught us, and our four impacted member municipalities, by surprise. Substantive changes should not occur in a vacuum or without consulting stakeholders. The mayors of Calgary, Red Deer, Lethbridge and Regional Municipality of Wood Buffalo made every effort to communicate with the provincial government, as they outlined in their media conference on August 5 (view [part 1](#), [part 2](#), and [part 3](#)). It is unfortunate that these collaborative efforts were not returned by the Government of Alberta.

Albertans will measure the success of this change not by the dollars saved, but by any changes to EMS services and response times. We urge the Minister of Health to rethink this decision and keep EMS dispatch located in the communities.

We wish to work with the Government of Alberta to provide the most efficient and effective system of EMS response that best serves those in need and saves lives. [As we stated last month](#), a real commitment by the provincial government to collaborate with AUMA and its membership is the only way forward to rebuild the prosperity of our communities and our province.

Best regards,

Barry Morishita | President
Mayor, City of Brooks

C: 403.363.9224 | president@auma.ca

Alberta Municipal Place | 300 8616-51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-AUMA | www.auma.ca



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Administrative Manager

From: Cao
Sent: Wednesday, September 09, 2020 3:35 PM
To: Administrative Manager
Subject: FW: Notification of AHS EMS Dispatch Consolidation

[Another attachment for the EMS – 911 dispatch RFD, thanks](#)

From: David Cox [mailto:david.cox@pincherfire.com]
Sent: Wednesday, September 09, 2020 3:09 PM
To: Cao <cao@pinchercreek.ca>
Subject: FW: Notification of AHS EMS Dispatch Consolidation

Hi Laurie,
I think this is what you want.

David Cox
Chief
Pincher Creek Emergency Services Commission
Office 403 627 5333
Cell 403 627 9504
David.cox@pincherfire.com

From: Lori Schill <lori.schill@pincherfire.com>
Sent: Wednesday, September 9, 2020 3:01 PM
To: David Cox <david.cox@pincherfire.com>
Subject: FW: Notification of AHS EMS Dispatch Consolidation

Lori Schill
Administration/Finance

Pincher Creek Emergency Services Commission
PO Box 1086 655 Charlotte Street
Pincher Creek, AB T0K 1W0
Office: (403) 627-5333 ext.104
Fax: (403) 627-3502
e-mail: lori.schill@pincherfire.com

From: mfr@ahs.ca <mfr@ahs.ca>
Sent: Tuesday, August 04, 2020 10:54 AM
To: Lori Schill <lori.schill@pincherfire.com>
Subject: Notification of AHS EMS Dispatch Consolidation

MFR Agency Coordinators:

Following a recommendation of the Ernst and Young Alberta Health Services (AHS) Review, AHS EMS will be moving forward with plans to consolidate 911 EMS dispatch services.

Four municipally-run satellite sites, Calgary, Lethbridge, Red Deer and the Municipality of Wood Buffalo, will be consolidated into one of the three AHS EMS dispatch sites: the Northern Communications Centre (NCC, in Peace River) and the Southern Communications Centre (SCC, in Calgary) and Central Communications Centre (CCC, in Edmonton). Termination for all four sites requires 180 days' notice. Notice was given today.

Patient safety is at the core of every decision AHS makes. This includes our approach to dispatching of EMS services across Alberta. The Ernst and Young recommendation validates earlier reports, including one by the Health Quality Council of Alberta, supporting dispatch consolidation for improved patient care and health integration. Consolidation of the four satellite dispatch centres will save over \$6 million annually. This is a fiscally responsible transition that will maintain patient safety and ensure consistency and sustainability of dispatch services across all communities.

A province-wide EMS dispatch system is more efficient and allows better coordination of all resources, allowing EMS to send the nearest available ambulance to a patient regardless of any geographic boundaries. 911 callers will notice absolutely no change.

We look forward to continued collaboration with our municipal partners and the Government as we phase in this transition.

- All existing workflows, business rules and response plans will be maintained
- MFR Agencies will continue to be notified of medical emergencies by their designated MFR Dispatch Centre as they are today
- This transition will occur over the next six months and should be seamless to your everyday work as an MFR provider
- Work from Wood Buffalo will transition to the Northern Communications Centre
- Work from Lethbridge, Red Deer and Calgary 911 will transition to the Southern Communications Centre

Please contact your AHS MFR Program Representative with any questions or concerns.

Sincerely,

Alberta MFR Program

MFR@ahs.ca

PLEASE NOTE

To make sure you continue receiving our emails to your inbox, please add mfr@ahs.ca to your address book or safe sender list.

Date: August 4, 2020
To: ALL CONTRACTED SERVICE PROVIDERS
From: JASON ENGELLAND, DIRECTOR, CS&P, EMS
RE: SATELITE DISPATCH CENTER TRANSITIONS

To all contracted leadership teams,

Today AHS gave notice to the municipalities of Wood Buffalo, Red Deer, Calgary and Lethbridge notice to terminate the agreements for EMS satellite Dispatch centers. This decision was made to ensure the best possible patient care and consideration of the Ernst & Young recommendation #34. Consolidating dispatch centers for EMS ensures a safer and more reliable borderless system that will benefit patients by improving medical oversight and continuity provincially. This decision is also fiscally responsible and will result in savings to the healthcare system.

Transition work to AHS dispatch centers will be occurring over the next six months and should be completed by early 2021. Please take note of the following:

- Work from Wood Buffalo will transition to the Northern Communications Centre (NCC).
- Work from Lethbridge, Red Deer and Calgary 911 will transition to the Southern Communications Centre (SCC).
- All System Status Management (SSM) plans and existing technologies will be maintained.
- Patients and front line workers will not notice any change as a result of consolidation. Safety standards will remain the same and there will be no degradation of services.
- All existing workflows, business rules and response plans will be maintained

AHS is thankful for the quality and professional service provided by our outgoing partners, and will be working closely with them to ensure seamless transitions. We will continue to keep you informed on the progress of these transitions through memorandums and our quarterly meetings together.

If you have any questions or concerns please contact your AHS EMS Zone Operations representative.

Sincerely,



Jason Engelland
Director, Contract Strategy & Performance, EMS

CC:

Jim Garland Associate Executive Director, Dispatch Communications, EMS
Mike Plato Associate Executive Director, Business Standards & Operational Support, EMS
AHS EMS Zone Directors
Contract Strategy & Performance, EMS
Erin Lawrence, Senior Advisor, Provincial Programs, Communications



**Town of Pincher Creek
COUNCIL DISTRIBUTION LIST
September 14, 2020**

<u>Item No.</u>	<u>Date</u>	<u>Received From</u>	<u>Information</u>
1.	August 20, 2020	Management Crowsnest/Pincher Creek Landfill Association	Letter and brochure
2.	August 27, 2020	Wind Systems magazine	Wind energy industry news on social media – Wind Systems August 2020
3.	August 31, 2020	Victoria Chester, Alberta Association of Police Governance	Justice and Solicitor General 2019-20 Annual Report.
4.	August 27, 2020	Paul Wynnyk, Municipal Affairs, Government of Alberta	Alberta Municipal Affairs 2019-20 Annual Report
5.	August 27, 2020	Courtney Burton, Partner Returning Officer, AUMA	Special Resolution - 2020 AUMA Annual General Meeting
6.	August 31, 2020	Irv Richelhoff, AltaGas Utilities Inc.	AltaGas Utilities - Delivery & Franchise Fee Revenue 2020
7.	August 31, 2020	Barb Johnson, ORRSC	ORRSC Executive Minutes - June 11/20
8.	August 25, 2020	Leela Sharon Aheer, Multiculturalism and Status of Women	Call for Nominations – 2020 Stars of Alberta Volunteer Awards
9.	September 1, 2020	Alberta Recycling	Launch of Alberta's Expanded Electronics Recycling Pilot Project
10.	August 19, 2020	Glenda Farnden, STARS Foundation	Town of Pincher Creek - Thank you for Your Steadfast Devotion to STARS - August 2020
11.	August 7, 2020	Jessica Kinsella, Alberta Council on Aging	October 1 - Celebrate International Day of Older Persons
12.	September 4, 2020	Leela Sharon Aheer, Multiculturalism and Status of Women	Reminder: Call for Nominations – 2020 Stars of Alberta Volunteer Awards
13.	September 2, 2020	Brett Wuth, PCREMO Village of Cowley, Town of Pincher Creek, MD of Pincher Creek	PCREMA de-escalation
14.	September 9, 2020	Recycling Council of Alberta	RCA Webinar: How can we make our systems more resilient?
15.	September 9, 2020	Janice Hupper, ATB Business Solutions	ATB Webinar Sept 15 - Interest Rates and Going into 2021



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September 14, 2020**

<u>Item No.</u>	<u>Date</u>	<u>Received From</u>	<u>Information</u>
16.	September 9, 2020	Travel Alberta	Special Connections: Register for 'Elevating Canadian Experiences'
17.	September 9, 2020	Theresa Lynn, Telus	TELUS COVID-19 Update - Supporting Our Communities and Helping Them Stay Connected
18.	September 8, 2020	Barb Johnson, ORRSC	ORRSC Board Minutes - March 5, 2020